

James McDuff

St Andrews, Fife | 01334 469231 | jmmj54321@st-andrews.ac.uk

Profile

First year student currently studying at the University of St Andrews. Experienced in providing excellent customer service whilst working in busy environments. Flexible regarding hours of work including evenings and weekends. Keen to expand skills and knowledge and prepared to work in a variety of roles as required.

Work experience

The Whitehorse Inn, Stonehaven – Bar staff

June - September 2024

- Delivered exceptional customer service, contributing to a warm and welcoming atmosphere.
- Took and served food orders, offering helpful recommendations to customers.
- Kept the bar area clean and well-stocked with snacks and drinks.
- Suggested themed events that boosted revenue and customer interest.
- Cashed up tills at the end of each shift.

SPAR shop, Stonehaven – Sales Assistant

2022 - 2023

- Provided excellent customer service on weekends and during school holidays.
- Effectively handled inquiries and managed orders.
- Operated the till, including Paypoint transactions, with accuracy.
- Stocked shelves and updated the stock system efficiently.
- Managed deliveries and maintained good communication with suppliers

Education

University of St Andrews

2024 - 2028

Studying for MA (Hons) History

Stonehaven High School

2022 - 2023

Advanced Highers – History (A), English (B)

Highers – History (A), English (A), Maths (A), Modern Studies (A), French (B)

6 National 5's – 4 A's; 2B's

Additional information

IT skills: proficient in MS Office applications, use of internet and email.

Interests: cross-country running, discovering new music, trying out different food.

Full driving licence.

Referees

Mrs B Potter

Manager – SPAR

23 Grey Street, Stonehaven, ST6 7LP

01624 889345

manager@spar.sth.co.uk

Mr F Duncan

Proprietor - Whitehorse Inn

Cross Lane, Stonehaven, ST6 3RT

01624 674629

fduncan@tiscali.co.uk