

## [University of St Andrews; St Andrews Prize for the Environment – use of your personal data](#)

### Introduction

This privacy notice introduces your privacy rights and how the University makes use of information that was provided when submitting an entry for the St Andrews Prize for the Environment (“the Prize”).

### Who we are and how you can contact us

University of St Andrews, College Gate, North Street, St Andrews, KY16 9AJ, Fife, Scotland, UK (“the University”). The University is a charity registered in Scotland, No SC013532. You can get in touch with the University Data Protection Officer by email [dataprot@st-andrews.ac.uk](mailto:dataprot@st-andrews.ac.uk)

### How we gather personal data

Your personal details are collected when the entry, of which you are part, is submitted.

### How we use your personal data

Your personal data is used to determine which submissions are eligible for further consideration, and for successful submissions to manage any awards made. Submissions are assessed by the University, Trustees of the Prize and may be shared with external solicitors/chartered accountants appointed to undertake due diligence. Those involved in successful submissions as a condition of entry, will be reasonably expected to participate in publicity events, which may involve photography by the University or agents thereof. Photographs will be used to promote this and future events, and may be released to media outlets and/or published on the University website. If a person does not wish to be photographed or filmed, they must inform the University at an event. The University will rely on the lawful basis *Contract*, to make use of personal data to manage the Prize and to support media activities to promote this initiative.

### Keeping your personal data

Information about unsuccessful Prize entries will be destroyed 6 years after submission. Details of winner, runner-up submissions and abridged entries may form part of the University archive, and can be held therein, in perpetuity, under the lawful basis *Public task*. Imagery and publicity information may also be kept for longer, as part of the University archive.

### Your privacy rights

You have the right to object to how the University makes use of your personal data; notably the use of photographs. Again, if an individual does not wish to be photographed the University should be advised, as early as possible.